## **Digital Readiness Training**

# 2019 Class Schedule

Need to learn the basics of computers?

Gain confidence in just 2 weeks!

### TRAINING TOPICS

- Internet Safety
- Email Basics
- Using the Keyboard
- Using the Mouse
- Using Programs and Applications
- Using Windows 10
- Using Internet

#### **BEGIN ENROLLMENT**

**By Phone:** 918.584.7291

Online: TulsaWORKS.org

In-Person: 2800 SW Blvd. Tulsa, Oklahoma 74107



COURSE SCHEDULE Monday—Friday 8:30 AM—4:00 PM

## **2-WEEK COURSE**

## **COURSE REQUIREMENTS**

- Minimum 17-years-old
- Background Check
- Drug Screen
- Proof of 5th Grade Reading Level
- Northstar Digital Literacy Assessments



Enroll in our Digital Readiness course this year!

START DATE	END DATE
March 4	March 15
April 1	April 12
May 6	May 17
June 3	June 14
July 1	July 12
August 5	August 16
September 3	September 13
September 30	October 11
October 28	November 8
December 2	December 13

At Goodwill TulsaWORKS Career Academy, we envision a community where everyone has the training and opportunities they need to be successful in the workplace, regardless of the barriers to employment they must overcome.



Certified Training for In-Demand Jobs

Licensed by Oklahoma Board of Private Vocational Schools





Enroll today!

TulsaWORKS.org | 918.584.7291 2800 SW Blvd., Tulsa, OK 74107